How to Register for Classes!

- 1.) Log into Buff Portal on <u>www.wtamu.edu</u>
- 2.) Once you log in, select Buff Advisor link has shown.

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Bookmarks Student Technology Support	Class Eval mytikousing Gold Card Zoom WebEx Athletic Tickets Athletiance Buff Link Library
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cy Contact Information Updates	
:ause student safety is important to West Texas A&M University, all students are required to update and/or confirm their emergency/missing person	contact information every 180 days. Instructions on how to do this can be found at the website included here.
tructions for Updating Emergency Contact Information	
xam Proctoring	
me 100% online courses may require students to take one or more proctored exams at the student's expense. For courses requiring exam(s), the nu-	amber of exams and anticipated costs will be noted in the Course Comment Section and in the course syllabus
ming Payment Deadlines	
20 Deadlines	
vember 5, 2020: Students who elect to sign up for a payment plan for 2020 Fall should have 100% of their total charges paid.	
find more deadlines on the Payment Methods and Deadlines page.	
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3.) In Buff Advisor, on the left hand menu select Student Planning

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Hello, welcome to Buff Advisor!								
Choose a category to get started.								
■ Notifications								
Title	Details		Link					
BO Student Account Balance	You have an outstanding account balance. Please contact	the Business Office at 806-651-2080 to inquire about this hold.						
Student Finance Here you can view your latest statement and make a particular to the st	rment online.	Financial Aid Here you can access financial aid data. forms, etc.						
Tax Information Here you can change your consent for e-delivery of tax information.		Banking Information Here you can view and update your banking information.						
Student Planning Here you can search for courses, plan your terms, and s	chedule & register your course sections.	Course Catalog Here you can view and search the course catalog.						
Grades Here you can view your grades by term.		Graduation Overview Here you can view and submit a graduation application.						
Academic Attendance Here you can view your attendances by term.								
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4.) Then select; "Go to plan and Schedule".

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Academics · Student Planning · Planni	ing Overview						
Steps to Getting Started There are many options to help you plan yo	ur courses and earn your degree. Here a	are 2 steps to get you started:				Search for courses	٩
1 2 Image: Start by going to My Progress Sart by going to My Progress to see your academic progress in your degree and search for classes Image: Start by going to My Progress Sea to My Progress Image: Start by going to My Progress to see your academic progress in your degree and search for classes Image: Start by going to My Progress to see your academic progress in your degree and search for classes Image: Start by Boing to My Progress to see your academic progress in your degree and search for classes Image: Start by Boing to My Progress to see your academic progress in your degree and search for classes Image: Start by Boing to My Progress to see your academic progress in your degree and search for classes Image: Start by Boing to My Progress to see your academic progress in your degree and search for classes Image: Start by Boing to My Progress to see your academic progress in your degree and search for classes Image: Start by Boing to My Progress to see your academic progress in your degree and search for classes Image: Start by Boing to My Progress to see your academic progress in your degree and search for classes Image: Start by Boing to My Progress to See your academic progress in your degree and search for classes Image: Start by Boing to My Progress to See your academic progress in your academic progress to See your academic progrese your academic progress to See your academ							
Programs			Cumulative GPA		Progress		
Animal Science, B.S.			3.121 (2.000 required)				
2020 Fall Semester Sched	ule						
Sun	Mon	Tue	W	be	Thu	Fri	Sat
7am							
8am		AG8E-4365-01	AGRI-3	103-02	AGBE-4365-01		
9am				L			
10am	ENVR-4320-01		ENVR-4	20-01			
10011							
11am		ANSC-3374-01			ANSC-3374-01	LEAD-3101-01	
12pm							
1pm							
2pm						-	J
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5.) Use the arrows next to the semester to get to 2021 spring semester. You will need to make sure sections are selected for all courses planned. When your registration block opens, the "Register Now" button will activate and turn blue. It is important to use the "Register Now" button instead of registering class by class. After you select "Register Now" all planned courses will be green and you will be registered for the spring!

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î	Academics · Student Planning · Plan & Schedule				
ŧ	As you Plan and Schedule, pay special attention to any "Notifications" displayed in the upper right of the header. These may prevent registration for classes. Dropping all classes for a term cannot be done using the online form found at https://apps.wtamu.edu/forms/withdrawal.php. Courses dropped after census (12th class day of Fall or Spring: 4th class day in summer/will impact Tuiti Ald. For more information, see Policies on the Registrar's Website (http://www.wtamu.edu/administration/registrar-policies.aspx).	ot be completed online. To on Rebate, 30/45 hour rule	his is considered a withdrawal e, 6 drop limit, and 150% rule fo	and mus r Financ	st :ial
•	Plan your Degree and Schedule your courses	Search for courses		C	2
٩	Schedule Timeline Advising Petitions & Walvers				
	C > 2021 Spring Semester - + Remove Planned Courses		Register Now)
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